



**UNIVERSITY OF CAPE COAST (UCC)  
INSTITUTE FOR EDUCATIONAL PLANNING AND  
ADMINISTRATION (IEPA)**

**REPORT ON THE NATIONAL TRAINING AND RETRAINING  
PROGRAM FOR PRE-TERTIARY PRIVATE SCHOOL LEADERS AND  
ADMINISTRATORS UNDER THE GHANA CARES PROGRAM**

**JUNE 2023**

## **Introduction**

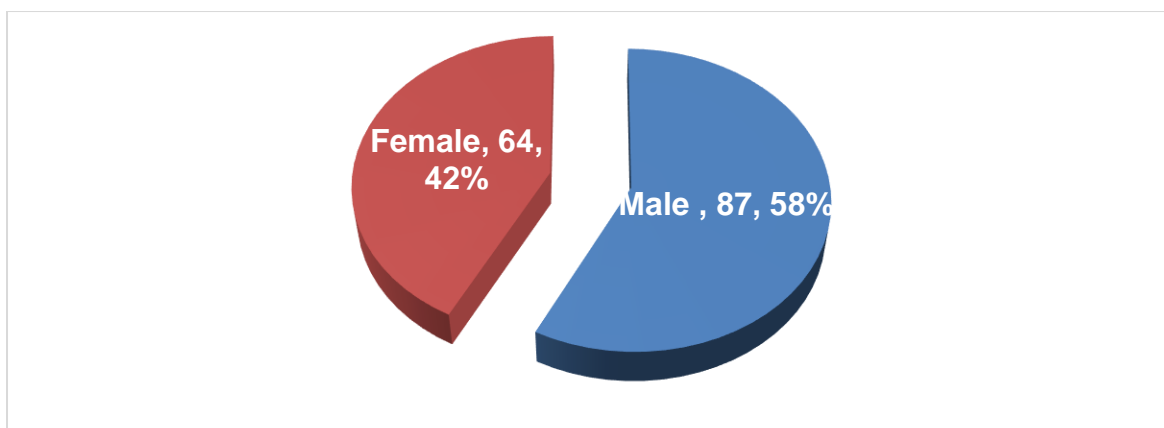
In today's dynamic and ever-evolving landscape of education, effective leadership plays a pivotal role in shaping the future of educational institutions. It is palpable that pursuing excellence in educational administration demands a unique blend of skills, knowledge, and a deep understanding of the complexities inherent in leading educational organisations. Recognising the critical importance of leadership development, the Ministry of Finance (under the National Unemployment Insurance Scheme (NUIS) and Training and Retraining Program introduced in the 2022 Budget Statement and Economic Policy as an initiative that focused on upgrading Ghana's human capital in response to the COVID-19 pandemic) through IEPA has delivered a Certification in Educational Administration Program, a transformative initiative designed to equip private school leaders with the necessary skills and knowledge to succeed in their roles. This report provides an overview and evaluation of the program.

## **Profile of IEPA**

IEPA, a UNESCO Category II Institute in the University of Cape Coast (UCC), has UNESCO's and the Government of Ghana's mandate to strengthen the capacity of staff in education in Ghana and West Africa. Its' engagements aim to develop exemplary leadership and sustain quality, equitable and inclusive education in Ghana and West Africa. It also has an international reputation for developing learning-focused pedagogy, planning and administration.

## **Admission/Beneficiaries**

Upon receiving data on applicants from the Ministry of Finance, IEPA created an online admission form for applicants to complete with their personal information such as name, qualification and choice of the program). After thoroughly assessing the applications, 259 applicants were selected and issued admission letters. However, 151 of the applicants accepted the offer and were subsequently enrolled in the program (See Appendix A for the enrolment details). Figure 1 shows the breakdown of the number of beneficiaries according to their gender.



**Figure 1: Breakdown of Beneficiaries according to Gender**

In terms of the regional breakdown of the number of beneficiaries, Greater Accra recorded the highest number, followed by Central and Western.

Table 1 presents the details of the breakdown for each Region.

**Table 1: Breakdown of Beneficiaries according to Gender and Region**

Region	Number of Beneficiaries		
	Male	Female	Total
Ahafo	2	0	2
Ashanti	7	0	7
Bono East	0	2	2
Brong Ahafo	0	2	2
Central	9	7	16
Eastern	6	5	11
Greater Accra	41	41	82
North East	0	0	0
Northern	5	1	6
Oti	1	0	1
Savannah	2	0	2
Upper East	2	0	2
Upper West	1	0	1
Western	9	5	14
Western North	0	0	0
Volta	2	1	3

---

<b>TOTAL</b>	<b>87</b>	<b>64</b>	<b>151</b>
--------------	-----------	-----------	------------

---

### **Orientation for Beneficiaries**

An orientation was organised on 6th January 2023 to introduce beneficiaries to our academic policies as well as provide them with the opportunity to meet and interact with faculty, staff, and fellow colleagues. Beneficiaries reported on 5<sup>th</sup> January 2023 and were accommodated, fed and given transportation fare.



*Picture 1: Beneficiaries at the orientation*

The event was meticulously planned and executed to ensure a smooth transition for the incoming beneficiaries. At the end of the orientation, feedback forms were distributed to the beneficiaries to gather their opinions and suggestions. The feedback received was overwhelmingly positive, with the beneficiaries expressing appreciation for the comprehensive nature of the program, the friendliness of the staff, and the overall organisation of the event.



*Picture 2: Beneficiaries and IEPA faculty in a group picture*

### **Program Overview**

The Certification in Educational Administration Program for private school heads was a comprehensive program that involved coursework and practical activities. The coursework was designed to expose beneficiaries to theories underlying school leadership and management/administrative practices. It also provided opportunities for beneficiaries to reflect on their leadership practices to help them learn and unlearn practices that promote or inhibit student learning in the school. Additionally, the beneficiaries were led to explore the concept of organisational culture and factors that promote the performance of teachers and learners. The school attachment component required beneficiaries to undertake action research in their schools by identifying leadership or administrative gaps linked to attaining the school's vision and putting in interventions for bridging such gaps. The program was organised into eight modules, namely:

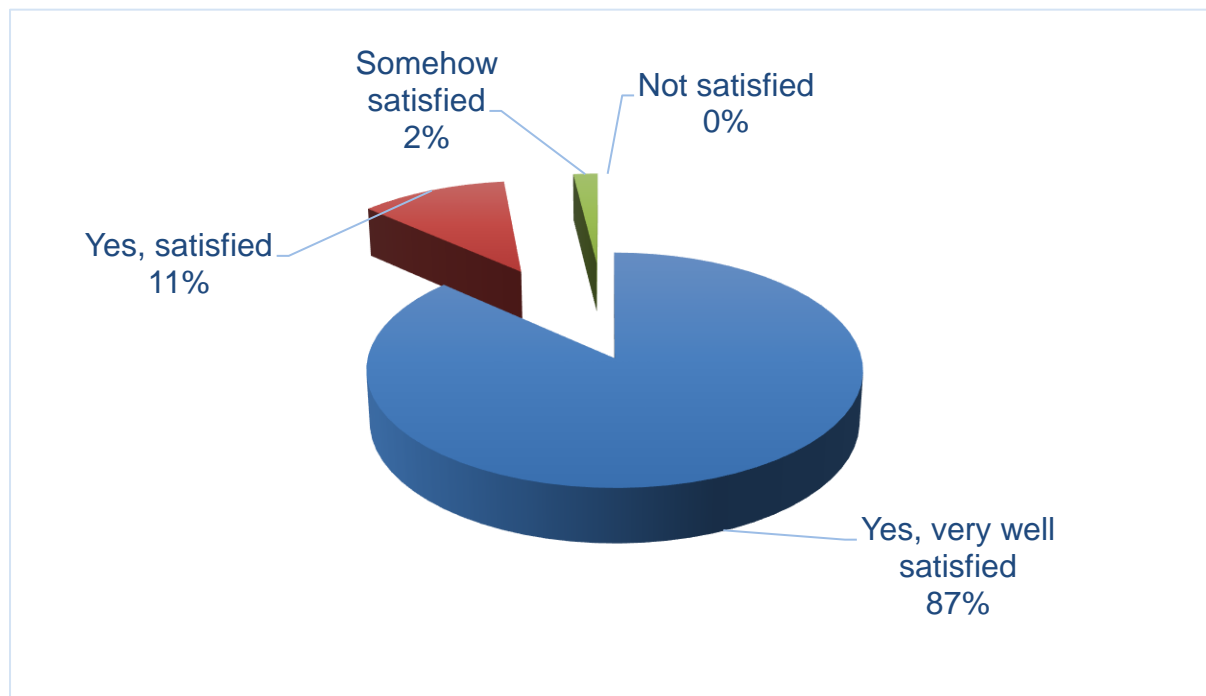
1. Leadership and Administration in Private Schools
2. Change and change management
3. Leading Quality Improvement
4. Data management and usage for school improvement
5. Culture, Climate and Education
6. Community and School Staff Management
7. Communication and Legal Issues in Education
8. Financial management

The program utilised a combination of online lectures, workshops, case studies, group discussions, and practical exercises to deliver the content.

### Program Evaluation

The certification program witnessed an impressive turnout, with an average class attendance of 134 beneficiaries (representing 89% of the beneficiaries). This remarkable statistic shows that the certification program has successfully established itself as a sought-after educational opportunity. IEPA can celebrate this achievement as a testament to its efforts in designing a program that resonates with practitioners and offers tangible benefits for their personal and professional growth.

At the end of the program delivery, a participant satisfaction questionnaire was employed to gather participant feedback. The analysis of the feedback, as illustrated in Figure 2, showed that the program had met the expectations of most beneficiaries as it provided “valuable insights into educational administration”.



**Figure 2: Beneficiaries’ Overall Satisfaction**

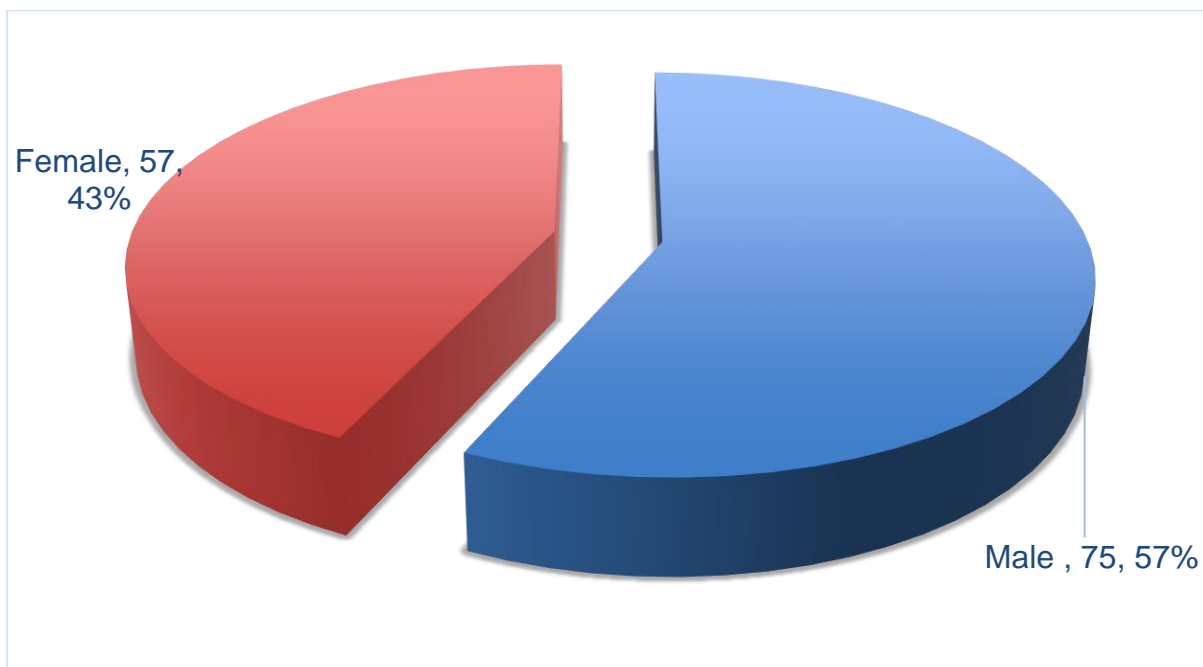
In addition, the interactive nature of the program, along with the inclusion of real-life case studies, was highly appreciated by the beneficiaries, as it allowed them to apply their learning in practical situations. This general feedback is captured succinctly in the words of one beneficiary as:



*I wish to thank IEPA for this great program. I describe the experience as great because of how interactive and practical almost all the lectures were. It was easy for me to translate the learning into practice because of the Journalling system we were using. The truth is, if you don't practice, you will not get anything to write in the journal, and that was a starting point for me to translate the learning into practice (Beneficiary).*

It was also evident that the lectures by experienced administrators and educational experts were well-received, as they provided “real-world perspectives and practical strategies for effectively managing schools”. Finally, the opportunity for networking and knowledge sharing among beneficiaries also contributed to the program’s success.

Of the 151 beneficiaries, 132 (representing 87%) have successfully undergone the rigorous evaluation process and have been officially approved for certification. This significant achievement marks a moment of immense pride and fulfilment for both the individuals who have dedicated their time and effort to excel as school leaders and the program itself. Figure 3 shows the gender distribution of certified beneficiaries.



**Figure 3: Number of Beneficiaries Certified**

Even though the program offered several opportunities for beneficiaries to acquire new skills from the comfort of their own homes, there were some challenges worth highlighting. These are:

1. It was challenging for some beneficiaries to stay focused and motivated to complete coursework and assignments. In addition, balancing learning with

other responsibilities, such as work and family, was too demanding for some beneficiaries.

2. Problems with internet connectivity and computer/phone malfunctions for some beneficiaries made their learning experience frustrating.

Despite these challenges, with the right strategies, support, and self-motivation, most beneficiaries overcame these obstacles and benefited from the opportunities offered to them.

## **Recommendations**

Based on the feedback received from beneficiaries and the program evaluation, the following recommendations are provided for future iterations of the certification program:

1. Beneficiaries should be required to set aside dedicated time for learning and prioritising learning tasks.
2. Facilitators should be encouraged to break down the assessment tasks into smaller, manageable chunks and establish strict deadlines for completing each assignment.
3. Beneficiaries should be encouraged to perform a system check before online lectures start and have backup options like using a different device or connecting to various networks if issues arise.
4. IEPA should explore partnerships with educational institutions and organisations to expand the resources and expertise available to program beneficiaries. This will provide ongoing support and mentorship opportunities to program graduates, allowing them to seek guidance and share experiences after the completion of the program.

## **Conclusion**

The program was successful in equipping beneficiaries with the necessary knowledge and skills to effectively manage and lead their institutions. It fostered professional growth, promoted networking, and facilitated the exchange of best practices among the beneficiaries. By investing in such professional development initiatives, private school heads can continue to enhance their leadership capabilities and contribute to the improvement of the overall educational landscape.



Finally, we express our gratitude to the program's sponsors, mentors, evaluators, and support staff, who have played an instrumental role in guiding, assessing, and nurturing the beneficiaries throughout their certification journey. Their resources, expertise, dedication, and commitment have been invaluable in shaping the success of this program and ensuring its continued growth and impact.

## Appendix A

### LIST OF BENEFICIARIES

s/n	Name	ID Number	Gender	Mobile number	REGION	Email	Place of Work
1.	Awudu Zakaria	GHA-717819603-0	Male	549397499	Ahafo	zakariaawudu44@gmail.com	Kingsland Islamic School Complex
2.	Iddrisu Yusif	GHA-718631292-7	Male	546719535	Ahafo	iddrisuyusif1@gmail.com	Kingsland Islamic School Complex
3.	Akansugeba Simon Anthony	GHA-718646502-3	Male	266777971	Ashanti	simonanthonyakansugeba@gmail.com	Manna International School
4.	Appau Bernard Kofi	GHA-716387943-4	Male	548311293	Ashanti	wilappau@gmail.com	Reverence Preparatory and JHS School
5.	Bernard Oduro-Amankwah	GHA-717053134-3	Male	204443167	Ashanti	ibeenchosen@gmail.com	Spiritan University College
6.	John Fifi Turkson	GHA-718254614-6	Male	542289629	Ashanti	tjohnfifi2020@gmail.com	Notre Dame International School, Kenyasi-Kumasi
7.	Joseph Agyei Aboagye	GHA-715961671-1	Male	548532758	Ashanti	astom4real@gmail.com	Zion Praise Educational Complex

8.	Kennedy Appiah Owusu	GHA-716534268-0	Male	242268861	Ashanti	owusuappiahkennedy8@gmail.com	St. Adelaide Schools, Ejura
9.	Samuel Kwarteng Adu	GHA-713562802-8	Male	249929757	Ashanti	roskymelaizy.sak@gmail.com	Great Owass Educational Complex
10.	Georgina Lavoe	GHA-727589886-4	Female	542221800	Bono	lavradzina@gmail.com	Circle Of Life School
11.	Juliana Asantewaa	GHA-715375859-2	Female	0204781395/0242589452	Bono	asanteju@gmail.com	St. James Academy, Sunyani.
12.	Abdulai Nafisa Botorah	GHA-718316969-8	Female	249021458	Bono East	abdulainafy@gmail.com	Future Leaders Foundation International School
13.	Rashidatu Baluwie Issaka	GHA-715910912-9	Female	543191559	Bono East	issakarashida9@gmail.com	Central Educational Foundation
14.	Eunice Baaba Ahenewa Sackey	GHA-720011209-2	Female	243325111	Central	baabcyhene111@gmail.com	Alswel Academy
15.	Innocentia Fordjor	GHA-719890573-3	Female	244997473	Central	innocacquah@gmail.com	Greater Grace Christian Academy
16.	Paschalina Mwin Zobah	GHA-721033546-7	Female	0243852111/0599763676	Central	paschalina Zobah932@gmail.com	Charity Preparatory School , Assin Fosu Central
17.	Phyllis Thywill Aboagye	GHA-720336406-3	Female	540834268	Central	thywill540834268@gmail.com	Ultimate Star School

18.	Regina Arthur	GHA- 71894 90432- 0	Fem ale	5574399 14	Central	reginaarthur 302@gmail. com	Pentecost Preparatory School
19.	Sarah Kanfitin Batmong	GHA- 72027 9261-0	Fem ale	2426132 31	Central	sbatmong@ gmail.com	Ankwanda Catholic Basic School
20.	Vanessa Ansah	GHA- 72356 6049-6	Fem ale	5503016 55	Central	vannesaans ah4@gmail. com	Pentecost Preparatory School (Kasoa).
21.	Alex Junior Ankah	GHA- 71879 8552-0	Mal e	2492488 00	Central	junioralexan kah@gmail. com	Greater Grace Christian Academy
22.	Amos Hanson- Prah	GHA- 71419 1369-9	Mal e	5414719 05	Central	amospapa1 67@gmail.c om	Ayensudo Hope Academy
23.	Appiah Abraham	GH- 71917 40741- 9	Mal e	5409299 46	Central	abraham.na na12@gmai l.com	God Is Good Educational Centre
24.	Benjamin Anan Mensah	GHA- 72098 0810-5	Mal e	2480695 37	Central	harmonyit98 @gmail.com	Harmony Cheetahs Academy
25.	Hezekiah Afful-Otoo	GHA- 72417 2536-7	Mal e	5522097 71	Central	hezekiahkw ekuafful57 @gmail.com	Greater Grace Christian Academy
26.	Isaac Essel Baah	GHA- 71963 0079-8	Mal e	5404251 14	Central	esselbaahis aac@gmail. com	Dawuramong Catholic Basic School
27.	Ishmael Kwesi	GHA- 71883 2990-7	Mal e	2462592 87	Central	otabilishma el@gmail.co m	Pentecost Preparatory

	Apagya Otabil						School, Winneba
28.	Michael Nyarko	GHA- 72091 3890-7	Mal e	5423117 71	Central	majestyhis6 3@gmail.co m	Kuntense Salvation Army School
29.	Promise Asamoah	GHA- 72036 2665-3	Mal e	5997209 73	Central	asamoahpro mise16@g mail.com	United Hearts International School
30.	Esther Hanani Anane	GHA- 72204 3942-9	Fem ale	5447972 53	Easter n	estheranane 02@gmail.c om	Grace Child Academy School, Koforidua
31.	Henrietta Nyakpo	GHA- 72137 7222-9	Fem ale	5425979 08	Easter n	henriettany akpo@gmail .com	Gifpraise School Complex
32.	Manda Yirenyiwa a Saforo	GHA- 72298 3117-8	Fem ale	054 725 1686	Easter n	akosuaman da25@gmai l.com	Brentford International Academy
33.	Naomi Kodua Ofosu	GHA- 72317 6670-3	Fem ale	2049906 26	Easter n	naomi.s.kod ua@gmail.c om	Brentford International Academy
34.	Wilhelmina Aba Bedua Mantey	GHA- 72232 7849-0	Fem ale	2436243 91	Easter n	wilhelsty@g mail.com	Mantswil International School
35.	Daniel Larbi	GHA- 72225 3589-7	Mal e	2414578 39	Easter n	yawlarbi80 @gmail.com	Brentford International Academy Limited
36.	Emmanuel Kojo Owusu	GHA- 71320 4288-9	Mal e	2444396 11	Easter n	emmaowus 634@gmail. com	Victory Action School

37.	Francis Tsidi Amedzro	GHA- 00247 9520-5	Male	2417715 10	Easter n	francosanto 110@gmail. com	Martha's Talented Academy
38.	Godwin Simon Bestman, Ashigbui	GHA- 00092 7979-7	Male	2086776 49	Easter n	godwin.s.be stman@gm ail.com	Gifpraise School Complex
39.	Prince Kyere Boateng	GHA- 72213 3994-0	Male	2473113 43	Easter n	prnzboat727 4@gmail.co m	Syigma Child School
40.	Richard Dampsey Asare	GHA- 72731 7500-8	Male	2084878 00	Easter n	nanakwame 366@gmail. com	Faith Preparatory School
41.	Abigail Kaaley Ashitey		Female	2445705 00	Greater Accra	abigailashite y887@gmail .com	VICTORY ACTION SCHOOL
42.	Agatha Bilson	GHA- 00222 7484-1	Female	2434454 27	Greater Accra	Bilsonagath a21@gmail. com	Cosmos Schools Limited
43.	Agnes Anane Asubonten g	GHA- 00037 5548-8	Female	5470332 50	Greater Accra	aaasubonte ng@gmail.c om	Mystical Rose Academy
44.	Agnes Dufie Kyere	GHA- 00037 3562- 4	Female	5072895 36	Greater Accra	kagnes143 @gmail.com	Mystical Rose Academy
45.	Agnes Lantei	GHA- 00162 8109-1	Female	2432818 16	Greater Accra	lanteiagnes @gmail.com	Our Sun Is Risen Preparatory Sch

46.	Akrofi Sophia	GHA- 72219 8195-4	Fem ale	2626413 10	Greater Accra	sophieakrofi @gmail.com	Cornerstone International Academy
47.	Angela Adomaa Asubonten g	GH- 00037 8040-8	Fem ale	2432583 95	Greater Accra	miti.ella@g mail.com	Mystical Rose Academy
48.	Angela Naa Yarley Lartey	GHA - 00057 1240 - 1	Fem ale	2482035 68	Greater Accra	angelalartey 92@gmail.c om	Anbell School
49.	Augusta Abla Fiagbe	GHA 71232 2116-9	Fem ale	2455202 98	Greater Accra	austaabla4e ver@gmail.c om	Kingdom Heritage Model School.Accra
50.	Augustina Abakah - Woode	GHA- 00116 7449-6	Fem ale	2094221 94	Greater Accra	ntumylove@ gmail.com	Kingdom Heritage Model School
51.	Betty Narnor	GHA- 00146 4707-5	Fem ale	2458235 87	Greater Accra	mybety71@ gmail.com	Nardys Learning Centre
52.	Cindy Abena Owusu Tabiri	GHA- 00550 3423-8	Fem ale	2467144 63	Greater Accra	blessedotab iri@gmail.co m	Christ Bethel Montessori School/ Gbawe-Top Base
53.	Cynthia Barimah	GHA- 00088 1186-4	Fem ale	5463238 41	Greater Accra	madamgood 82@gmail.c om	Royal Avenue International School
54.	Dorcaslina Agowah Codjoe	GHA- 00356 7369-1	Fem ale	5401971 73	Greater Accra	naadorcas @gmail.com	Vision Model Academy



55.	Edzordzina m Dzansi	GHA- 72548 712-3	Fem ale	2432030 59	Greater Accra	ed.dzansi@ gmail.com	Darleks Pre School
56.	Elizabeth Adedze	GHA- 00141 7315-6	Fem ale	2438770 81	Greater Accra	elizabethad edze@gmail .com	Kingscourt International School
57.	Ernestina Darko	GHA- 71202 9506-0	Fem ale	5574074 08	Greater Accra	adjoadarko1 @gmail.com	Elim Springs Academy
58.	Esther Adjorkor Okang	GHA- 00178 1599-2	Fem ale	5491920 99	Greater Accra	okangesther @gmail.com	Star International Preparatory & Jhs
59.	Esther Ama Amissah	GHA- 00180 2271-7	Fem ale	2422339 33	Greater Accra	eneequaye5 3@gmail.co m	Anbell School Limited
60.	Esther Naa Norley Nortey	GHA- 71236 7428-2	Fem ale	2460075 27	Greater Accra	esthernaano rley2106@g mail.com	Royal Diadem School
61.	Francisca Okyere	GHA- 00069 2494-2	Fem ale	0204481 993/ 0555239 958	Greater Accra	maameserw aabonsu22 @gmail.com	Celestial Light Community School
62.	Grace Odey Anum	GHA- 00478 3170-0	Fem ale	027 395 7067	Greater Accra	graceodeya num22@gm ail.com	Our Sun Is Risen
63.	Hannah Gyamfi	GHA- 00037 9504-4	Fem ale	5571235 92	Greater Accra	h.gyamfi0@ gmail.com	Cosmos Basic School
64.	Irene Mawufemo r Kpetigo	GHA- 00050 9920-9	Fem ale	5478305 84	Greater Accra	irenemawu6 @gmail.com	Living Word Educational Centre

65.	Judith Ama Frimpong	GHA- 00239 3876-8	Fem ale	2448516 14	Greater Accra	judydhd4@ gmail.com	Efimah School
66.	JUDITH SEGZEBE		Fem ale	2013314 19	Greater Accra	napaalc@g mail.com	Great Star Academy
67.	Juliana Quaye	GHA- 71319 3505-8	Fem ale	2422594 60	Greater Accra	maametene waacheamp ong@gmail. com	Victory A. G Academy
68.	Katherine Adzo Meho- Akakpo	GHA- 00152 6227-5	Fem ale	5505064 24	Greater Accra	mehokath@ gmail.com	Earth's Angels Academy
69.	Lawrencia Atswei Annan	GHA- 00235 0661-1	Fem ale	5451694 21	Greater Accra	lawrenciaan nan00@gm ail.com	Fruitful Vine Academy
70.	Lucy Ohene- Boakye	GHA- 00077 7847-6	Fem ale	5033485 98	Greater Accra	lucyfgate@g mail.com	Grace Fountain Gate School Taifa Accra
71.	Mavis Doglo	GHA- 72239 1563-6	Fem ale	5412990 47	Greater Accra	doglomavis 40@gmail.c om	Silicon Valley International School
72.	Mensah Abigail Dede	GHA0 00629 6933	Fem ale	2423716 30	Greater Accra	abimnsh@g mail.com	Lebels Home Montessori School
73.	Naa Ayorkor Vanderpuy e-Orgle	GHA- 72055 7692-5	Fem ale	2449403 10	Greater Accra	yorkroyals@ gmail.com	Royal Priesthood Kidz Court
74.	Patience Tekor Martey	GHA- 00177 6876-2	Fem ale	2425049 30	Greater Accra	patlynmarte y@gmail.co m	Nissi International School

75.	Pearl Hayford Tettey	GHA-001323222-3	Female	243310277	Greater Accra	pearlhayfordtettey555@gmail.com	Bestways Kiddy School
76.	Phyllis Naa Yarkor Bray	GHA-00571247-O	Female	244830765	Greater Accra	naayark2@gmail.com	Anbell School Limited
77.	Rita Daitey		Female	242777117	Greater Accra	riridaitey@gmail.com	Tema New Church School
78.	Stella Akpawu	GHA-001764369-2	Female	548125437	Greater Accra	stellaakpawu12@gmail.com	Morningglory M.C.D.C
79.	Theresa Anobea Asare Amankwah	GHA-712394668-4	Female	245642073	Greater Accra	tessquame@gmail.com	Central Taifa School
80.	Tricia Abbosey	GHA-712148947-1	Female	202010290	Greater Accra	sweet7tricia@gmail.com	Gallant Stars Academy
81.	Vinolia Hlorgbey	GHA002045657_-7	Female	241226459	Greater Accra	hlorgbeyvinolia5@gmail.com	Morning Glory M. C. D .C
82.	Victoria Asare		Female	242253277	Greater Accra	asarevictoria977@gmail.com	Brentford International Academy
83.	Adjei Kwarteng-Amaning	GHA-726083844-2	Male	548674863	Greater Accra	adjei.quartmani@gmail.com	Quartmani Educare Partners
84.	Albert Amponsah Narh	GHA-721932235-0	Male	246437503	Greater Accra	papakalbert@gmail.com	Victory Action School
85.	Alfred Fiifi Adu Frempong	GHA-713358735-4	Male	541399866	Greater Accra	fiififrempong@gmail.com	Golda Gardens International School

86.	Anthony Akrasi Asubonten g	GHA- 00038 6438-2	Mal e	2447149 96	Greater Accra	tonykatpax @gmail.com	Mystical Rose Academy
87.	Benjamin Kwabena Kumake	GHA- 72278 9542-4	Mal e	2564850 38	Greater Accra	benjaminku make@gmail.com	St. John's Academy
88.	Bosso Francis Tetteh	GHA= 00026 2467-5	Mal e	2470183 35	Greater Accra	ftettehbosso @gmail.com	Wisdom Of Wisdoms Preparatory Junior High School
89.	Christophe r Adegboh	GHA- 00071 3718-3	Mal e	5413047 35	Greater Accra	cdegboh12 @gmail.com	Magjon Academy
90.	Daniel Amegatse	GHA- 00069 8264-5	Mal e	2492173 43	Greater Accra	qwammyda n@gmail.com	St. Charles Int. Academy
91.	Daniel Sakyi Odame	GHA- 72659 7915-3	Mal e	5432638 60	Greater Accra	dsodame18 @gmail.com	His Time School
92.	David Adjete Sowah	GHA- 00168 5197-1	Mal e	2676373 75	Greater Accra	davidadjete y@gmail.com	Our Sun Is Risen Preparatory/J. H.S.
93.	David Ofoe Amedjro	GHA- 00205 6362-2	Mal e	2430673 40	Greater Accra	amedjro@g mail.com	Additrom School
94.	Derek Dwamena Debrah	GHA- 71308 4008-7	Mal e	2443710 40	Greater Accra	derekdwam enadebrah @gmail.com	Mystical Rose Academy

95.	EPHRAIM AKUERTT EH QUARTEY		Male	2037802 90	Greater Accra	quarteyeph aim1@gmail .com	SUPERFLUO US GRACE ACADEMY
96.	Felix Kofi Anumu	GHA- 00246 6667-9	Male	5434290 11	Greater Accra	anumufeko @gmail.com	Ashridge International Montessori School
97.	Francis Andoh	GHA- 00092 0577-2	Male	2401909 24	Greater Accra	priztravelent erprise@gm ail.com	Casphen Montessori School
98.	Frederick Annan- Rexfred	GHA- 71340 9134-4	Male	054 260 8546	Greater Accra	freddyrexfre d@gmail.co m	Sharp Brain International School
99.	Frederick Boadu Asante	GHA- 00151 0409-0	Male	2425768 80	Greater Accra	asanteboad u2@gmail.c om	Cradle Star Basic School
100	Jacob Nii Sowah	GHA- 00231 2596-5	Male	5778825 60	Greater Accra	jacobniisow ah37@gmai l.com	G Best Excellence Academy
101	Jeremiah Kobenn Yengar		Male	2498011 18	Greater Accra	jeremiahkob enn@gmail. com	BRENTFORD INTERNATION AL ACADEMY
102	Jones Anim	GHA- 71202 5724-6	Male	2085555 79	Greater Accra	23jonesa@ gmail.com	Efimah School, Kasoa C/R
103	Joseph Coffie Selorm Ahiabenu	GHA- 72794 227-0	Male	5454144 27	Greater Accra	josephcoffie 45@gmail.c om	Bright-Bridge School Complex
104	Josephus Odotei Akornor	GHA- 71331 6312-1	Male	2465850 00	Greater Accra	akornor@g mail.com	Legacy Academy

105	Justice Yaw Kamana	GHA-002134139-9	Male	243966497	Greater Accra	nanagoraw@gmail.com	St. John's Academy
106	Mohammed Mumuni	GHA-71624140-4	Male	544861800	Greater Accra	mumunimohammed232@gmail.com	Doayin Academy
107	Moses Wisdom Onipah-Ansah	GHA-002298744-0	Male	244993906	Greater Accra	moseswoansah71@gmail.com	Joy Hill School
108	Nicholas Amevor	GHA-000815951-1	Male	249746939	Greater Accra	nicholasamevor3@gmail.com	Royal Diadem School
109	Obed Kofi Dormenyoh	GHA_713579037_2	Male	243772787	Greater Accra	obeddormenyoh@gmail.com	His Time School
110	Obeng Albert	GHA-727314439-0	Male	543166868	Greater Accra	obengjoe1980@gmail.com	Calvary Complex School
111	Okyere Dankwa	GHA-722687605-7	Male	557502220	Greater Accra	adwenpa9@gmail.com	Baby Bliss Montessori School
112	Omane Antwi-Boasiako	GHA-000830976-5	Male	0243440795 / 0200518176	Greater Accra	omaneantwi@gmail.com	Eagle International School
113	Raphael Selorm Aflakpui	GHA-000661590-7	Male	545947397	Greater Accra	raphaelaflakpui@gmail.com	Cosmos Schools Limited
114	Samuel Appiah	GHA-727293980-5	Male	248405678	Greater Accra	samuelappiahjnr@gmail.com	Prestige Heritage

							International School
115	Samuel Kwaku Wutoh	GHA-728729766-6	Male	244169065	Greater Accra	witohsam20000@gmail.com	St. John's Academy
116	Samuel Sackey	GHA-000394731-9	Male	059 1097000	Greater Accra	sackeyssamuel1985@gmail.com	Omega Schools (Now Rising Academy Network)
117	Solomon Armah Ashitei	GHA-001688699-1	Male	546208123	Greater Accra	solomonashitei17@gmail.com	Our Sun Is Risen Preparatory School
118	Solomon Owusu	GHA-723682325-2	Male	246685422	Greater Accra	owususolomon450@gmail.com	Great Ideal Ebenezer Preparatory School
119	Stanley Awaitey	GHA-713346673-6	Male	241768521	Greater Accra	stanleywinn100@gmail.com	Pentecost Preparatory School
120	Thomas Adabogo	GHA-001132267-0	Male	249684238	Greater Accra	adabothomas65@gmail.com	Giofu
121	Timothy Senyo Kwame Adetu	GHA-001615106-8	Male	240267093	Greater Accra	ksenyo419@gmail.com	Upper Kingdom Academy
122	Tovi Mawuko Lossou	GHA-725838234-0	Male	248426944	Greater Accra	anthonylossou87@gmail.com	Bonfield Educational Advisory



123	Henrietta Naaba	GHA-724057231-3	Female	206759460	Northern	hnaaba2020@gmail.com	Abe-Halpern School
124	Abdul-Mubarik Sulemana	GHA-714837535-1	Male	0248778792	Northern	safewayityd@gmail.com	Safeway Foundation-Plus Academy (Safepac)
125	Abdul-Rauf Musah	GHA-715116151-0	Male	248696688	Northern	musahabdulrauf85@gmail.com	Kpataribogu Methodist Basic School - Karaga District
126	Ibrahim Seidu Yabre	GHA-715196686-1	Male	248405586	Northern	yseidu1978@gmail.com	Abe Halperin School Limited Tamale
127	James Tierbaartey Biimantey	GHA-716375310-7	Male	241741635	Northern	jamesbiimantey1414@gmail.com	B J Smart Stars Academy
128	Zuberu Issah	GHA-714860889-7	Male	547063403	Northern	zuberu48@gmail.com	Kakpagyili Taskif Junior High School
129	Stephen Asorkor	GHA-714402291-0	Male	540943113	Oti	koomsonsteve@gmail.com	Fr. Dogli Memorial Technical Institute
130	Ayuba Adama	GHA-71465185-0	Male	241816721	Savannah	adamaayuba30@gmail.com	Banda Nkwanta Dawah Islamic School Complex
131	Opoku Kwarteng	GHA-715130132-5	Male	242784505	Savannah	kwartengopoku@gmail.com	Bright Beginnings

							Educational Complex-Bole
132	Clement Fakiba Sampana	GHA- 71578 9824-5	Male	5433855 37	Upper East	clementsam pana1@gm ail.com	Agape Academy
133	Joseph Awinpanga	GHA- 71567 0452-5	Male	2433662 82	Upper East	josephawinp anga1992@ gmail.com	Lamp And Light
134	Naa Romauld Do Itndieo	GHA- 72339 9907-3	Male	2453621 17	Upper West	djbizzy0@g mail.com	Musko Education Complex
135	Grace Esinam Gohoho	GHA- 00157 655-4	Female	2087561 14	Volta	gracegohoh o74@gmail. com	Jj Roofing Industries
136	Nunyava Koku Tefe	GHA- 71379 8121-3	Male	5427693 16	Volta	knunyava@ gmail.com	Modern Brains Academy
137	Samuel Japo Kosi Kosipa	GH- 71358 7202-7	Male	5047869 13	Volta	skosipa@g mail.com	Sokode Senior High Technical School
138	Cosmos Adwoa Racheal	GHA- 72845 5280-7	Female	0246461 078	Wester n	aishamensa h3@gmail.c om	Rach Winners Educational Complex
139	Jemimah Ohene- Amoabeah	GHA- 00049 8993-6	Female	2639377 60	Wester n	jaron7kayde n@gmail.co m	Precious Elan Gifts School
140	Salomey Appiah- Williams	GHA- 00236 9101-4	Female	2435425 60	Wester n	appiahsalo mey71@gm ail.com	Brilliant Basic School, Race Course
141	Sarah Yankey	GHA- 00670 8724-2	Female	2489915 10	Wester n	sarahyanke y08@gmail. com	Santa Clara Academy

142	Victoria Ofori	GHA- 71934 7855-3	Fem ale	5464856 09	Wester n	vicmama4u @gmail.com	Santa Clara Academy
143	Anthony Duncan Quaicoe	GHA- 72046 4839-1	Mal e	2426017 47	Wester n	quaicoedun can1@gmail .com	Essiens Excellence Academy
144	Daniel Enyam	GHA- 72048 5449-9	Mal e	2409855 03	Wester n	danielenya m1@gmail.c om	Lawgift Educational Complex
145	Ernest Akompeh Dwamena	GHA- 71931 2515-2	Mal e	2075057 71	Wester n	ernestobaby 6@gmail.co m	Precious Elan Gifts School
146	Evans Abeiku Cudjoe	GHA- 71914 6283-1	Mal e	5465946 97	Wester n	evanscudjo e55@gmail. com	Asempah Junior College
147	Jeff Ampomah	GHA- 71918 0594-0	Mal e	2097940 05	Wester n	jeffyort@gm ail.com	Aboadze International School
148	Nuhu Abubakar	GHA- 72028 5654-5	Mal e	5486917 75	Wester n	apostleabub akar28@gm ail.com	Endtime New Generation Preparatory Jhs
149	Ofori Yeboah Michael	GHA- 71965 2268-2	Mal e	2462934 74	Wester n	oforiyeboah 054@gmail. com	Lawgift Educational Complex
150	Solomon Kofie	GHA- 72032 7090-4	Mal e	2449876 35	Wester n	solomonkofi e80@gmail. com	Saint Peter's Jhs
151	Thomas Yorke	GHA- 72738 3002-6	Mal e	2649503 04	Wester n	yorkekwesit homas74@ gmail.com	Assempah. Junior College

## Appendix B



**INSTITUTE FOR EDUCATIONAL  
PLANNING AND ADMINISTRATION**  
A UNESCO CATEGORY II CENTRE OF EXCELLENCE FOR WEST AFRICA



# Certification in Educational Administration

ISSUED TO

**Name of Student**



**Dr. Michael Boakye-Yiadom**  
Director-General, IEPA

Issued on: 30TH JUNE, 2023

Issued by: the Institute for Educational  
Planning and Administration (IEPA)